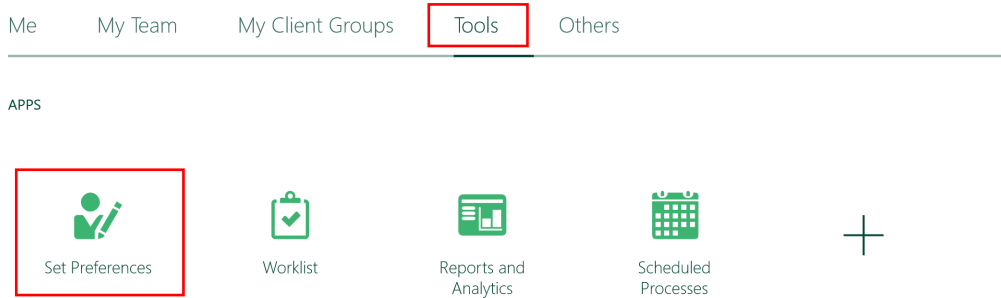


Step-by-Step Instructions

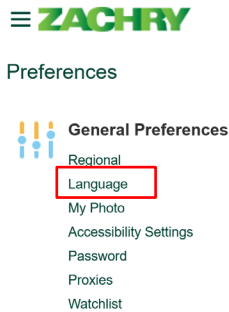
Change Website Language in Oracle

Performed by: Employee

1. From the **Homepage**, navigate to the **Tools** tab and click on **Set Preferences**.



2. Under General Preferences, click on **Language**.



3. From the drop-down menus, change the Default field to **Spanish**. Select your preferred *default* language. Click on **Save and Close**.

